

DATE: _____

TENANT NAME: _____

TENANT ADDRESS: _____

Re: Demand for Possession of Premises after Lease Termination

Hello,

The landlord hereby demands immediate possession of the premises based on the earlier lease termination notice.

Your failure to vacate immediately will result in eviction for holding over. You will be liable for any costs or charges.

You should leave the premises clean and undamaged, return the keys, notify me when you have vacated so I can conduct a final move-out inspection, and leave a forwarding address for security deposit accounting within one month after the surrender of premises.

Sincerely,
